



City of Marietta

Meeting Minutes

BOARD OF LIGHTS AND WATER

205 Lawrence Street
Post Office Box 609
Marietta, Georgia 30061

William B. Dunaway, Chairman
James W. King, Vice Chairman
Bruce E. Coyle, Resident Member
Charles L. "Chuck" George, Resident Member
Arthur D. Vaughn, Resident Member
Harlon D. Crimm, Non-Resident Member
Alice Summerour, Non-Resident Member

Monday, March 12, 2007

12:00 PM

BLW Admin.-2nd Floor Board Room

Presiding: William B. Dunaway

Present: Bruce E. Coyle, James W. King, Harlon D. Crimm and Arthur D. Vaughn

Absent: Alice Summerour and Charles L. "Chuck" George

Also Present:

Van Pearlberg, Council - Ward 4

William F. Bruton, Jr., City Manager

Robert Lewis, Board Manager

Kevin Moore, Board Attorney

Stephanie Guy, Board Clerk

CALL TO ORDER AND ROLL CALL:

Chairman William B. Dunaway called the meeting to order at 12:07 p.m.

I. MINUTES:

20070214 Regular Meeting - February 12, 2007

Review and approval of the February 12, 2007 regular meeting minutes.

A motion was made by Board Member King, seconded by Board member Coyle, that this matter be Approved. The motion carried by the following vote:

Vote: 5 - 0 - 0

Approved

II. APPOINTMENTS/PRESENTATIONS:

20070241 Fiscal Year 2006 Audit/ Marietta Board of Lights and Waterworks

Representatives from the CPA firm of Moore & Cubbedge, LLP to present the Fiscal Year 2006 Audit for the Marietta Board of Lights & Water.

Donny McGrath with Moore & Cubbedge presented information related to the Marietta Board of Lights and Water FY2006 audit.

This matter was Presented.

III. APPEARANCES:

IV. BLW OPERATING DEPARTMENTS:**Business Analysis:****Customer Care:****20070244 Marietta Board of Lights & Water/ Policy & Procedures Manual**

Discussion regarding continued use of 39 hardcopy policy binders versus online intranet access to this information.

Discussion was held regarding the use of hard copy policy binders versus on-line intranet access. There was general agreement to encourage on-line access to this information; however, a hard copy of the BLW policy would be made available upon request.

This matter was Discussed.

Electrical:**Marketing:****20070245 BLW Board Strategic Business Plan/ Marketing Strategies Deliverable 6A**

Presentation of BLW Board Strategic Business Plan Objectives & Goals, Marketing Strategies, 6A, Annual Marketing Plan.

Marketing Director Barry Echols presented strategic objectives and goals focused on increasing profitable sales to new and existing customers while ensuring a high level of customer satisfaction, value and loyalty.

This matter was Presented.

Water & Sewer:**20070164 Whitlock Avenue 20-inch Water Main Replacement/ Change Order No. 3 (Final)**

Motion to approve Change Order No. 3 (Final) in the amount of \$5,475.40, with K.M. Davis Contracting, Inc., for the Whitlock Avenue 20-inch Water Main Replacement Project.

A motion was made by Board member Crimm, seconded by Board member Coyle, that this matter be Approved. The motion carried by the following vote:

Vote: 5 - 0 - 0

Approved

20070246 Fiscal Year 2007 Board of Lights & Water Budget Amendment/ Resolution

Motion to approve the Marietta Board of Lights & Water Resolution amending the Fiscal Year 2007 Budget to recognize insurance money for damages to equipment and to appropriate same to the Water Department's power equipment

budget.

A motion was made by Board Member King, seconded by Board member Coyle, that this matter be Approved. The motion carried by the following vote:

Vote: 5 - 0 - 0

Approved

V. CENTRALIZED SUPPORT:

Finance:

20070279 BLW Finance Reports

Review of the Finance reports for February 2007

Finance Director Monte Vavra reported on the financial reports for February 2007. Mr. Vavra also summarized information on the last two pages of the finance report, which are related to BLW reserves.

This matter was Reported.

Management Information Systems:

VI. COMMITTEE REPORTS:

Audit Committee:

20070247 Audit Committee Report

Report from the February 27, 2007 BLW Board Audit Committee meeting.

This matter was Removed.

Budget Preparation Committee

20070248 Budget Committee Report

Report from the March 12, 2007 BLW Board Budget Committee meeting.

Board member Arthur Vaughn reported on the discussion held during the March 12, 2007 meeting of the Budget Committee, in which the proposed BLW budget was present for FY2008 .

This matter was Reported.

VII. CHAIRPERSON'S REPORT:

VIII. BOARD ATTORNEY'S REPORT:

IX. GENERAL MANAGER'S REPORT:

20070165 BLW Board Strategic Business Plan 2007, Objectives and Goals

Discussion and motion to approve BLW Board Strategic Business Plan 2007, Objectives and Goals.

A motion was made by Board member Coyle, seconded by Board Member King, that this matter be Approved. The motion carried by the following vote:

Vote: 5 - 0 - 0

Approved

20070249 Municipal Electric Authority of Georgia (MEAG) Update

Report from February 15, 2007 Municipal Electric Authority of Georgia (MEAG) Board meeting.

General Manager Robert Lewis reported on the actions of the Municipal Electric Authority of Georgia (MEAG) Board during their February 15, 2007.

This matter was Reported.

X. OTHER BUSINESS:**XI. EXECUTIVE SESSION (at the Board's discretion):****20070280 Executive Session**

Executive Session to discuss legal, real estate and/or personnel matters.

This matter was Not Held.

ADJOURNMENT:

The meeting was adjourned at 1:58 p.m.

Approved by City Council:

Date: _____

William B. Dunaway, Mayor

Attest: _____
Stephanie Guy, City Clerk

Approved by Board of Lights and Water:

Date: _____

William B. Dunaway, Chairman

Attest: _____
Stephanie Guy, Board Clerk